

March 24, 2005

Dear Community Provider;

Please find attached the 2005 RFP for Mercer County Substance Abuse Services, under the County Funding allocations. The allocation of these dollars is contingent upon the passage of the 2005 Mercer County Budget.

This RFP will be distributed by mail, email, and on the County website for accessibility to interested parties.

Applications must be received in the Mercer County Office of Addiction Services, Joyce McDade Administration Building Rm 231, 640 South Broad Street, Trenton NJ by 4:00 pm on Friday April 22, 2005. Applications may be mailed, or hand delivered, but must arrive by the above indicated date and time. **NO LATE APPLICATIONS WILL BE ACCEPTED.**

A proposal must be submitted for each category that you are seeking funding. Clearly indicate what category you are applying for funding.

Proposals should be submitted in the provided format with no more than ten (10), single-spaced narrative pages answering questions related to how programming will be achieved. The funding proposal cover sheet is attached to this proposal, and should be used as the first page of your submission document. Please submit one (1) original with attachments and nine (9) copies without attachments, of the proposal, for review.

Limited Technical Assistance will be provided until April 8th 2005 and answers to any questions posed related to the RFP will be posted on our website.

We look forward to your submission.

Mercer County Office of Addiction Services
Marygrace Billek, Deputy Director